REPUBLIC OF KENYA

THE SOCIETY RULES

(Rule 2)

APPLICATION FOR REGISTRATION OR EXEMPTION

FROM REGISTRATION OF A SOCIETY

TO:

THE REGISTRAR OF SOCIETIES

P.O BOX 30031

NAIROBI.

We the undersigned officers hereby apply for \*registration/exemption from registration under the societies Act.

The following are particulars of the society:

1. The name of the society……………………………………………………………………………
2. The objects of the society…………………………………………………………………………..

……………………………………………………………………………………………………………………………………………………………………………………………………………….

1. The name of each organization or group of a political nature established outside Kenya, if any, of which the society is a branch or is affiliated to or connected with…………………………………

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

1. The class or classes of persons to whom membership of the society is open………………………

……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….

1. The present number of members…………………………………………………………………….
2. The title of the officers of the society……………………………………………………………….

…………………………………………………………………………………………………………………………………………………………………………………………………………….....

1. The title, full names, not initials, occupations and addresses of the present or proposed officers…

……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….

1. The land and premises (if any) owned by the society and the manner in which such property is held or vested.

……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….

\*Delete whichever is not applied for. P.TO

Provision has been made in the rules of the society for the following matters;

Number of the rule to which provision is made for each matter

Matters to be set forth in the rules

1. The name of the society…………………………………………………………………………………………………………………………………….
2. The whole of the objects for which the society is to be established……………………………………………………………………..

…………………………………………………………………………………………………………………………………………………................................

1. The persons to whom membership is open………………………………………………………………………………………………………..
2. The rates of entrance and subscription fee (if any) for membership…………………………………………………………………...

………………………………………………………………………………………………………………………………………………………………………...

1. The method of suspension or expulsion of members………………………………………………………………………………………….
2. The title of officers, trustees and auditors and the terms of office and methods of their election, appointment, dismissal and suspension………………………………………..............................................................................................................................

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1. The composition of committees (if any) of the society, terms of office of members of such committees and the method of their election, appointment, dismissal and suspension……………………………………………………………………….

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1. The authority for and the methods of filling vacancies on committees………………………………………………………………...

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1. The frequency of quorums for and dates for general meeting referred to in section 29 of the Act…………………………………………………………………………………………………………………………………………………………………...
2. The cusatody and investment of the funds and property of the society, and the designation of the persons responsible thereof…………………………………………………………………………………………………………………………………………..

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1. The purpose for which the funds may be used and in particular the prohibition of the distribution of funds among members……………………………………………………………………………………………………………………………………………….
2. The inspection of books and list of members of a society, by any member or officer, under section 28(1) of the……………………………………………………………………………………………………………………………………………………………………
3. The annual or periodical audit of accounts………………………………………………………………………………………………………...
4. The formation of branches may be formed………………………………………………………………………………………………………...
5. The marner of amending the name, constitution or rules of the society……………………………………………..........................

………………………………………………………………………………………………………………………………………………………………………

1. The manner of the dissolution of the society and the disposal of its property on dissolution………………………………………………………………………………………………………………………………………………………

(*Signed*)………………………………………….

………………………………………...

………………………………………...

(*Officers*)

Date…………………………………………………………………………

***NOTES***

1. **This form must be submitted in duplicate and must be typewritten**
2. **This form must be signed by three office bearers and must be accompanied by two copies of the constitution or rules of the society and a notification in duplicate of the registrar’s office and address on FORM B**
3. **It must also be accompanied by a filling fee of ksh.2000**

**GPK (L) 235-1Om-2-2007**