FORM CR20

RETURN OF ALLOTMENT

[Section 333(1) of the Companies Act, 2015]

Name of the company:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PLC/Limited/Unlimited\*

No. of company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Particulars of allotment

Number of shares allotted payable in cash: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominal amount of the shares so allotted: Kshs \_\_\_\_\_\_\_\_\_\_

Amount paid or unpaid on each allotted share (whether on account of the nominal value of the share/form of a premium):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Amount fully paid up or partly paid up (whether on account of the nominal value of the share/form of a premium) on each share otherwise than in cash:

KSh \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount paid up and amount (if any) unpaid on each share (whether on account of the nominal value of the share/form of a premium):

KSh \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount to be treated as paid on each such share:

Kshs \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The consideration payable for which those shares have been allotted is:

KSh \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NOTES

(1) Subject to section 368, 372 and 377 of the Companies Act, 2015, a public company is required to lodge a copy of the resolution and a copy of the relevant valuer’s report.

(2) Distinguish between preference, ordinary, redeemable preference, etc.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Names, description and addresses of the allottees

|  |  |  |  |
| --- | --- | --- | --- |
| Full name of allottee | Postal address of allottee | Number of shares allotted | Class of share allotted (whether preference, ordinary, redeemable, etc) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Total shares allotted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Director or secretary of the company\*)

Dated: \_\_\_\_\_/\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_ [*dd/mm/yyyy*]

\* Delete whichever words do not apply

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_